Tapaswi Public Charitable Trust Yeoti's
Venkatesh Mahajan Senior College, Osmanabad
Internal Quality Assurance Cell 2020-21
IQAC meeting

Date: 26/06/20
Time: 11 a.m.
Venue: Hall no. Principal Cabin
Following members were present for the meeting.

Sr. No.	Name
1	Dr. Chaudhari P. G. Principal
2	Dr. Banale A. R. Coordinator IQAC
3	Dr. Vayachal V. V. NAAC Coordinator
4	Dr. Mane M. Y. Teacher Representative
5	Shri Shinde A. R. Teacher Representative
6	Dr. Chaudhari M. S. Teacher Representative
7	Dr. Chikhale L. P. Teacher Representative
8	Shri. Tupsamindar N. Teacher Representative
9	Dr. Kulkarni J. R. Teacher Representative
10	Shri. Khandekar S. B. Administrative Officer
11	Shri. Mahajan S. S.Librarian

An IQAC meeting of seven criteria head along with the Physical Director and the librarian was held on 26th June 2020 to plan for the academic year 20-21. Following points were discussed in the meeting.

1. College committees were restructured and distributed to the concern faculties by the principal.
2. In the meeting principal Dr.Chaudhari Sir informed the members about the college YouTube channel and the creation of Facebook page of the college.
3. Shri Shinde A.R. provided the details of the website. Whitecode software will hand over the website to the college within a month.
4. Coordinator Dr. Banale pointed towards the incomplete work of feedback and SSS due to the lockdown the further formalities were put to hold. Principal Sir told Dr. Mane and Dr. Shinde to complete it as early as possible.
5. As the coordinator of criterion 1 is busy with other college responsibilities, the criterion 1 is shifted to Dr. Mane M.Y.
6. It is decided to create what'sAp groups of II and III year students to provide them with the study materials and videos.
7. It is decided to conduct E-content development workshop for the faculty members to become more technologically update.
8. Due to Covid19 it is not clear when the institutions would be open for students, so it is decided to strengthen the tutor ward scheme to keep contacts with students.
9. Shri Rasve D.S. is relieved from the Academic Calendar committee and that will be prepared and monitored by the IQAC coordinator.

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Tapaswi Public Charitable Trust Yeoti's
Venkatesh Mahajan Senior College, Osmanabad
Internal Quality Assurance Cell 2020-21
IQAC meeting to discuss the AQAR 2019-20

Date: 21/10/20 **Time:** 11:30 a.m.

An IQAC meeting was called on 21/10/20 following members were present for the meeting.

Sr. No.	Name
1	Dr. Chaudhari P. G. Principal
2	Dr. Banale A. R. Coordinator IQAC
3	Dr. Vayachal V. V. NAAC Coordinator
4	Dr. Mane M. Y. Teacher Representative
5	Shri Shinde A. R. Teacher Representative
6	Dr. Chaudhari M. S. Teacher Representative
7	Dr. Chikhale L. P. Teacher Representative
8	Shri. Tupsamindar N. Teacher Representative
9	Dr. Kulkarni J. R. Teacher Representative
10	Shri. Khandekar S. B. Administrative Officer

Agenda of the meeting as follows:

- Preparation of Academic Calendar for the year 2020-21
- Analyses of Feedback for the AQAR 2019-20
- Orientation about online teaching
- Cleanliness observations regarding COVID 19 in the college campus

Minutes of the meeting are as follows:

IQAC coordinator Dr. Banale A. R. presented the report of previous meeting.

Due to COVID 19 the academic year 20-21 is going to begin in the month of November, Principal Sir, suggested to prepare academic and other planning including the Academic Calendar.

Feedback from all stakeholders were collected and analyzed and appropriate measures were taken on the suggestions received from the stakeholders.

In house training for the preparation of e-content is provided to the teachers and according to the guidelines of the government on or off line classes will be conducted. Principal Sir appreciated the efforts taken by all the faculty members for the creation of e-content and online classes.

The whole college campus is made ready to observe the cleanliness guidelines from the government. The meeting was concluded with a cordial vote of thanks to the chair.

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Tapaswi Public Charitable Trust Yeoti's
Venkatesh Mahajan Senior College, Osmanabad
Internal Quality Assurance Cell 2020-21
IQAC meeting

Date: 22/05/21
Time: 11 a.m.
Venue: Hall no. Principal Cabin
Following members were present for the meeting.

Sr. No.	Name
1	Adv. Milind Patil
2	Dr. Abhay Shahapurkar
3	Shri Sheshadri Dange
4	Shri Kamalakar Patil
5	Principal Dr. Chaudhari P. G.
6	Dr. Kulkarni J. R.
7	Dr. Vayachal V. V.
8	Shri Gore A. R.
9	Dr. Beralikar P. B.
10	Dr. Chikhale L. P.
11	Dr. Chaudhari M. S.
12	Shri Shinde A. R.
13	Dr. Bavikar S. P.
14	Shri Mahajan S. S.
15	Shri Khandekar S. B.
16	Dr. Banale A. R. IQAC coordinator

An IQAC meeting was called on 4th January 2020 to finalize the AQAR for the academic year 2019-20

- IQAC coordinator Dr. Banale A. R. informed about the follow up and revisions of AQAR
- Follow up work was done by the members of IQAC.
- Revised format of AQAR was already studied and accordingly prepared.

- In this meeting Adv. Milind Patil Sir suggested to improve the capacity building programs for students and staff.
- In this meeting Criterion heads presented the respective criteria for the members of the management.
- In this meeting an enquiry about the feedback was done by Dr. Shahapurkar Sir. He took information about the online classes.
- After the detailed discussion the AQAR was finalized and the embers of IQAC gave consent to submission.
- Hon. Members of the management suggested increasing the no. of activities about the gender sensitization in the next academic year.
- The meeting was concluded with the vote of thanks proposed by NAAC coordinator Dr. Vayachal V.V.

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Tapaswi Public Charitable Trust Yeoti's
Venkatesh Mahajan Senior College, Osmanabad
Internal Quality Assurance Cell 2020-21
IQAC meeting to discuss the AQAR 2019-20

Date: 20, 21, 22, 23 /07/21 **Time:** 12:30 to 02 p.m.

Sr. No.	Name
1	Dr. Chaudhari P. G. Principal
2	Dr. Banale A. R. Coordinator IQAC
3	Dr. Vayachal V. V. NAAC Coordinator
4	Dr. Mane M. Y. Teacher Representative
5	Shri Shinde A. R. Teacher Representative
6	Dr. Chaudhari M. S. Teacher Representative
7	Dr. Chikhale L. P. Teacher Representative
8	Shri. Tupsamindar N. Teacher Representative
9	Dr. Kulkarni J. R. Teacher Representative
10	Shri. Khandekar S. B. Administrative Officer
11	Shri. Mahajan S. S.Librarian
12	Dr. Rasal S. V.
13	Dr. Bavikar S. P.

An IQAC meeting of seven criteria head along with the Physical Director and the librarian was held on 20, 21, 22, 23 /07/2021 to discuss and know the Standard Operating System and Data Verification and Validation.

- Dr. Vayachal V. V. presented criterion wise points about the SOP and DVV.
- He explained the general instructions as well as the extended profile.
- A criterion wise discussion about the total weightage was also discussed.
- Criterion Ist is of 100 and is divided into 20 qualitative and 80 quantitative metrics.
- Criterion II has weightage of 350 and is divided into 130 qualitative metrics and 220 quantitative metrics.
- Criterion III has weightage of 120 and is divided into 25 qualitative metrics and 95 quantitative metrics.
- Criterion IV having weightage of 100 and is divided into 40 qualitative metrics and 60 quantitative metrics.
- Criterion V has weightage of 130 and is divided into 09 qualitative metrics and 121 quantitative metrics.
- Criterion VI has weightage of 100 and is divided into 63 qualitative metrics and 37 quantitative metrics.
- Criterion VII has weightage of 100 and is divided into 64 qualitative metrics and 36 quantitative metrics.
- These meetings were conducted daily from 12:30 to 02 pm. Printed copies of recent manual is given to all criterion heads. Principal Dr. Chaudhari P. G. appreciated the efforts taken by NAAC coordinator Dr. Vayachal V. V. The session concluded by the vote of thanks proposed by IQAC coordinator Dr. Banale A. R.

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