



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|--|
| Data of the Institution | |
| 1. Name of the Institution | Venkatesh Mahajan Senior College Osmanabad |
| • Name of the Head of the institution | Dr. Choudhari P. G. |
| • Designation | Incharge Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02472227159 |
| • Mobile No: | 8087779718 |
| • State/UT | Maharashtra |
| • Pin Code | 413501 |
| 2. Institutional status | |
| • Affiliated / Constitution Colleges | |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | Grants-in aid |

| | | | | | |
|---|---|----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | Dr. Babasaheb Ambedkar Marathwada University, Aurangabad | | | | |
| • Name of the IQAC Coordinator | Dr. Banale A. R. | | | | |
| • Phone No. | 02472227159 | | | | |
| • Alternate phone No. | 9403091779 | | | | |
| • IQAC e-mail address | vmciqac@gmail.com | | | | |
| • Alternate e-mail address | osdvmcollege@gmail.com | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://vmcollege.org/wp-content/uploads/2022/05/VMC-AQAR-19-20.pdf | | | | |
| 4. Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://vmcollege.org/wp-content/uploads/2022/02/Academic-Calender-2020-21.pdf | | | | |
| 5. Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | C | 1.82 | 2011 | 08/01/2011 | 07/01/2016 |
| Cycle 2 | B | 2.45 | 2017 | 30/10/2017 | 29/10/2022 |
| 6. Date of Establishment of IQAC | 11/03/2011 | | | | |
| 7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| 00 | 00 | 00 | 00 | 00 | |
| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes | | | | |
| • Upload latest notification of | View File | | | | |

| | |
|---|---|
| formation of IQAC | |
| 9.No. of IQAC meetings held during the year | 07 |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| <ul style="list-style-type: none"> IQAC participates in the formation of various committees. IQAC has insisted and encouraged the use of ICT for enhancing the quality of teaching-learning process. Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the meetings. IQAC has organized lecture series, quality enhancement workshops, seminars, and conferences for facilitating interaction with the experts in respective fields. Online feedback system is developed by the initiative of IQAC. | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| Plan of Action | Achievements/Outcomes |
| To conduct IQAC meetings periodically | Conducted IQAC meetings periodically |
| To submit AQAR for academic year 19-20 | Submitted AQAR for the year 19-20 on 30/05/21 |
| Submission of research guide proposal | Proposals of Dr. Kulkarni J. R., Dr. Beralikar P. B., Dr. Joshi S. V. were submitted on 05/10/21, Proposals of Dr. Chaudhari P. G., and Dr. Rasal S. were submitted on 03/01/22 |

| | |
|---|--|
| Organization of Breath Meditation workshop | Conducted online Breath Meditation workshop on 28 June to 02 July 2021 |
| Organization of Faculty development and IPR workshop | Organized workshop on 20 May 2021 |
| Organization of one day workshop on MOOC and SWYAM | Organized one day workshop on 31 August 2021 |
| Organization of International conference by Hindi Dept. | Organized international workshop on 10 Jan 2021 |
| Online National Level Webinar on Bio-entrepreneurship by Microbiology department | Organized National Level Webinar on Bio-entrepreneurship on 28 Jan. 2021 |
| Organization of 7 days E-content Development Workshop | Organized workshop 01 July 2020 to 08 July 2020 |
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| College Development Committee | 23/03/2022 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| Yes | 10/02/2022 |
| 15. Multidisciplinary / interdisciplinary | |
| 16. Academic bank of credits (ABC): | |
| 17. Skill development: | |
| 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) | |
| 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE): | |
| 20. Distance education/online education: | |

| Extended Profile | |
|---|---------------------------|
| 1. Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 04 |
| File Description | Documents |
| Data Template | View File |
| 2. Student | |
| 2.1 Number of students during the year | 713 |
| File Description | Documents |
| Data Template | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 780 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 116 |
| File Description | Documents |
| Data Template | View File |
| 3. Academic | |
| 3.1 Number of full time teachers during the year | 17 |
| File Description | Documents |
| Data Template | View File |
| 3.2 Number of Sanctioned posts during the year | 29 |
| File Description | Documents |
| Data Template | View File |
| 4. Institution | |

| | |
|--|-----------|
| 4.1 Total number of Classrooms and Seminar halls | 16, 01 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 25,20,960 |
| 4.3 Total number of computers on campus for academic purposes | 65 |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Through a well planned and recorded process the institution ensures that the curriculum is delivered effectively. The institution follows the curriculum designed and approved by the Board of Studies, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. Our curriculum delivery process is as follows:

Planning:-

- First working day meeting: - Principal conducts the first working day meeting in each semester. He instructs each department to conduct department wise meetings for curriculum planning and other activities according to the syllabus.
- Department wise meeting: - The heads of the department conduct meetings for academic planning. In these meetings thorough discussion takes place about the execution of the curriculum and allotment of the courses. Each teacher prepares the teaching plan of the course.
- Agenda of department wise meetings: - Following points are discussed in the departmental meeting.
 - Distribution of workload
 - Teaching plan
 - Time table for the department
 - Academic calendar
 - Teaching methodology
 - Assessment methods
 - Planning for the co-curricular activities

Implementation:- All the activities were conducted on online mode due to pandemic. Implementation of annual planning includes the following points.

- **Time table:** - Timetable for theory and practical is circulated through email and WhatsApp groups. These groups were made specially for sharing links of the online classes and other important notices and information.
- **Teaching methods:** - Faculty of Arts mainly follows the lecture method. Certain topics are taught using PPTs. This year practicals were also conducted online.
- **Teacher's diary:** - Teacher's diary is maintained by every staff member to keep the track of the teaching learning process.
- **Evaluation methods:** - Test, tutorials, projects and seminars were conducted to evaluate the progress.

Review and reforms of implementation:-

Review and reforms of implementation of the above mentioned process is done with the help of following points

1. **Result analysis:-** Result analysis of semester examination is done department wise. Proper remedial action is taken on the analysis report. Weak students are provided remedial coaching and advanced students are provided books and extra coaching.
2. **Online Feedback:** - A structured feedback from students is collected by the online feedback committee on the curriculum. Analysis of the same is done by feedback committee and IQAC. The report is submitted to the principal for further action.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://vmcollege.org/annual-report#1647483946603-1a12c91d-0ed7 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Based on the structure of the university academic calendar, college prepares its own academic calendar. Academic calendar contains the tentative dates of admission, teaching learning process, examination, co-curricular, extracurricular activities and duration of semester. Due to pandemic, academic calendar and all kinds of activities are revised according to the rules and regulation provided by UGC and state government ever so often. Online teaching has become mandatory so at the beginning of year institution took initiative to train the faculties for online teaching. Institution arranged a workshop on 'Online Teaching Methodology and E-content Development' during 01/07/2020 to 08/07/2020 by following all the COVID-19 guidelines.

- **Academic Activities:-** Faculty and students get a lucid picture of the scheduled activities and adhere to the academic calendar. It facilitates planned coverage of syllabus.

- **Co-curricular Activities:-** To develop compatibility, skill and practical knowledge among the students college successfully completed the following co-curricular activities.

1. Department of Botany has conducted two projects on 'Shatavari (medicinal plant) Cultivation' and 'Vermicomposting' (organic fertilizer) in the academic year.
2. Department of Chemistry has prepared and distributed alcohol based sanitizer and distributed it free among students and needy persons, The department has also completed a project on 'Soil Analysis' in the academic year.
3. Department of Hindi has organized an online 'International Conference' in collaboration with Nagri Lipi Parishad, New Delhi on 'Rastriya Ekta Mein Devnagri Lipee ka Yogdan' on 10th January 2021 and two 'National Level Essay Competitions' on the occasion of National Hindi Day on 14th Sept. 2020 and 'Universal Hindi Day' on 10 Jan. 2021.
4. Department of Microbiology has organized a National Level Webinar in collaboration with Microbiologist Society of India on 'Bioenterpreuanship' on 28th January 2021.
5. Department of English has organized an essay competition on current affairson 24/10/2020.
6. Department of Marathi has conducted an online lecture series from 7/06/2021 to 14/07/2021 (total 44 lectures) on Google Meet on 'Marathi Grammar'. It was open for all. It is also available on YouTube (viewers;- 13,145 and subscribers:- 566)

- **Internal Examination:-** Student's academic performance is assessed through internal examinations. During pandemic, a continuous system of online evaluation was put in place. College has conducted internal unit tests and preliminary examinations prior before a month of university examination. Detailed timetable of the internal examination was prepared and shared on Whats App group in advance and informed to the students. Examinations were conducted through Google Forms. The record of results of internalexamination is with the respective departments. Continuous internal examinations (CIE) help the institution to adhere to the schedule of the calendar effectively.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://vmcollege.org/wp-content/uploads/2022/04/Academic-Calender.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on

A. All of the above

the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02/02

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

24

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

24

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

At present there are 18 courses which address gender, environment, professional ethics, human values and sustainability. The courses are as follows:

- B.A.: - English, Marathi, Hindi, History, Economics, Political science, Sociology, Thoughts of Mahatma Phule Dr. Ambedkar and Geography.
- BSc :- Chemistry, Physics, Zoology, Botany, Microbiology, Computer Science and Mathematics.
- B.C.A.
- B.Com.

The curriculum of the above courses cover the cross cutting issues mentioned above.

In addition, to inculcate the environmental sensitivity a compulsory paper of 'Environmental Studies' is included in curricula of all faculties. The papers focus on local and global environmental issues along with experimental projects.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |

| | |
|---|---------------------------|
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

40

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers
Employers Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://vmcollege.org/wp-content/uploads/2022/04/feedback.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1500

| | |
|---|---------------------------|
| File Description | Documents |
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

356

| | |
|---|---------------------------|
| File Description | Documents |
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution always tries best for the academic improvement of students. At the beginning of the academic year different methods are applied to find out slow and advanced learners. It is done on the basis of tests and sometimes on the basis of marks obtained by student in previous year's final examination. Those students who have obtained less marks than class average are considered as slow learners and those who have secured more marks than average are considered as advanced learners. To add into the knowledge of advanced learners, activities like seminars, lecture series, guest lectures, poster competitions, etc are organized. To improve the academics of slow learners tests are arranged, study material and books are given from the departmental library of respective departments. Generally these efforts prove to be effective in improving the result of students but due to the pandemic and consistently extended lock down the above said pattern could not be implemented. Through online lectures and examinations the faculties have tried their level best to identify slow and advanced learners.

| | |
|-----------------------------------|--|
| File Description | Documents |
| Link for additional Information | no link for additional information |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 713 | 17 |

| | |
|----------------------------|---------------------------|
| File Description | Documents |
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To increase students participation in teaching learning process, various student centric methods were applied by the institutions. Student participation is encouraged by allowing them to ask questions in classroom based on the completed topic. Problem solving technique helps students to apply knowledge in day to day life. In the pandemic students of Chemistry department prepared and distributed hand sanitizer to needy people. During COVID19, when classroom teaching was hampered, the Department of Botany successfully completed project of 'Sharavari' (Asparagus) cultivation and in collaboration with Zoology department, completed the project of 'Vermicomposting'. These projects provided students hands on training as well as enhanced their process of experiential learning. The department of Botany, as part of participative learning organized online poster competition on the occasion of World Soil Day on 5th December 2020. Department of Microbiology and Physics have conducted online awareness quiz on COVID 19 - for students and faculty members. The Department of sports also conducted a quiz on occasion of National sports day. These quizzes are good examples of problem solving method in teaching-learning process.

| | |
|-----------------------------------|---|
| File Description | Documents |
| Upload any additional information | View File |
| Link for additional information | https://vmcollege.org/wp-content/uploads/2022/04/n-2.3.1.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During this academic year when classroom teaching was hampered due to the pandemic, online teaching was the only option to the problem. The institution took it as a new opportunity rather than a problem which led to discover many new tools of teaching learning process. Teachers used ICT tools such as Google meet, Google classroom, PPT, Videos, You Tube for teaching process. Online lectures were taken through Google Meet. Teachers learned new techniques of making videos which includes recording, editing, embedding PPT in videos etc. The videos are posted on You Tube so that students can see and learn the lecture repeatedly making it easy to understand. Prior to that WhatsApp group of students were created to provide links of lectures and examination. The same WhatsApp groups were used to disseminate the important notices regarding examinations, deadline dates of exam forms, GOI Scholarship etc. Through Google Classroom study material was also shared. Department of Chemistry has made QR codes of reference

books and text books so that students can avail the books easily. Department of Chemistry has made website (<https://sites.google.com/view/department-of-chemistry-vmc/home>) so that students can avail study material and other related information easily.

15 You Tube channel are created by faculties of different department. Even non-permanent faculties have also contributed in creating You Tube Channels. All these videos containing lecture of the faculties are available on You Tube. For evaluation process faculties used Google Forms to conduct online internal examination.

| | |
|---|---|
| File Description | Documents |
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://vmcollege.org/wp-content/uploads/2022/03/ICT-tools-used-20-21-1.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

| | |
|---|---------------------------|
| File Description | Documents |
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

| | |
|--|---------------------------|
| File Description | Documents |
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| | |
|---|---------------------------|
| File Description | Documents |
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

237

| | |
|--|---------------------------|
| File Description | Documents |
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Institution has formed the Internal Evaluation Committee for the assessment of students. In the beginning of the academic year the committee plans for internal examinations. During the pandemic, institution conducted online internal assessment on regular basis.
- Notices of examination were circulated well before time through WhatsApp groups and Google classroom.
- The online mode included MCQ tests through Google Forms. This helped to maintain transparency of examination as students were able to know marks and correct answers immediately after submission of the test.
- Some of the departments have conducted examinations through WhatsApp where students were given questions and are asked to upload the photographs of solved answers in their respective groups.

| | |
|---------------------------------|---|
| File Description | Documents |
| Any additional information | View File |
| Link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/Internal-Examination-Time-Table-.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Internal Evaluation Committee members work transparently to resolve any grievances communicated by the students regarding the internal examinations.
- Moreover all the faculty members conduct the internal assessment in free and fare manner.
- Considering availability of internet facilities enough time was provided to the students to solve question papers.
- The committee also tries to solve technical problems arising at the time of internal examinations.

| | |
|---------------------------------|---|
| File Description | Documents |
| Any additional information | View File |
| Link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/Internal-Examination-Grievance-Redressal-Committee.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Program Outcomes, Programme Specific Outcomes and Course Outcomes for all programs offered by the institute are clearly stated, displayed on the college website and communicated to teachers and students.
- Program outcomes are prepare by taking into consideration overall curriculum of each program.
- All students are apprised of the objectives and expected outcomes of their program by the teachers during daily lectures.
- Program Outcomes are in tune with the Program Specific Outcomes.

| | |
|--|---|
| File Description | Documents |
| Upload any additional information | View File |
| Paste link for Additional information | https://vmcollege.org/cos-pos-and-psos |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of learning outcomes is assessed in different ways. Following are the details of the assessment

- On periodic basis internal examination is conducted by all departments. The question papers are prepared by taking into consideration the learning outcomes of respective subject.

- During this pandemic Hindi department and Botany department has carried out online essay writing competition and poster making competition respectively. This activity is in tune with the learning outcomes of these departments.
- The Sanitizer prepared by the Department of Chemistry has developed laboratory skills in the students.
- The project and vocational courses on Techniques of 'Shatavari' (Asparagus) cultivation conducted by department of Botany and Vermicomposting conducted by department of Botany in collaboration with Zoology department has developed vocational skills in students.
- Our Competitive Examination Cell incessantly carries out test every week so as to prepare the student for various competitive examinations. This has attained the course outcomes of all programmes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://vmcollege.org/wp-content/uploads/2022/04/Attainment-2.6.2.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

116

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://vmcollege.org/wp-content/uploads/2022/04/Passing-Percentage.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://vmcollege.org/wp-content/uploads/2022/03/SSS-Analysis-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.27251**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****02**

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | --- |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****04**

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

| | |
|---|---------------------------|
| 03 | |
| File Description | Documents |
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |
| 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year | |
| 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year | |
| 02 + 10 | |
| File Description | Documents |
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |
| 3.3 - Extension Activities | |
| 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year | |
| <p>The college students regularly participate in extension activities for their all round development. During COVID-19 many activities are conducted by the college involving students for their holistic development. In these adverse times many families got jobless and had trouble to live from hand to mouth. Students of this institution were also suffered in large scale. After identifying such needy students, rashan kit (food stuff) was provided to them. 35 students got benefitted by this activity. Apart from this, a noteworthy activity of the institution is to establish "Farmers' Counseling Center" which provides counseling and help to the farmers of Osmanabad district. Osmanabad district is a drought prone area in Marathwada region of Maharashtra. Unfortunately in the recent years this region had registered many cases of farmers' suicides. This center has not only provided help through counseling but also achieved success in restraining attempts of suicides on the farmers' side. In this pandemic, the center has distributed 66 millet seed bags to the needy farmers.</p> <p>The students in the department of Chemistry prepared and distributed hand sanitizer. Department of Sport organized an online Yoga, Meditation and Breathing workshop to teach various techniques of yoga-Pranayam, meditation and breathing for the mental and physical health. A blood donation camp in collaboration with Hedgewar Blood bank, Solapur was organized and 25 donors donated blood. Aids awareness program and health checkup camp were also organized by NSS and 43 staff and students were benefitted.</p> | |

| | |
|---------------------------------------|---|
| File Description | Documents |
| Paste link for additional information | https://docs.google.com/forms/d/1ziIzOnw6lkCTeOKSaV5xikrTd |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

374

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

| | |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has an adequate physical and academic facilities required to run the different programs. The necessary facilities are made available for Arts, Commerce, Science and Management streams. The Classrooms, Laboratories and Seminar Hall is well equipped. The college has technology enabled infrastructure that supports to run smoothly the existing academic programmes.

The institution has following facilities:-

1. Well-equipped sixteen classrooms .
2. ICT enabled two classrooms.
3. ICT enabled six laboratories i.e. Physics, Chemistry, Botany, Zoology, Microbiology, Computer Science.
4. Spacious seating arrangement is made available in classroom.
5. Adequate ventilation is available in classroom and laboratories.
6. Necessary electrification for classrooms and laboratories.
7. Black Boards, White Boards and Green Boards are available in the classrooms.
8. The college has a History museum with a rich collection of artifacts, historical coins, documents, fossils, bricks, stones, pottery and sculptures.
9. Library with a rich collection of books. Necessary arrangement are made available for a reading room.
10. Well ventilated Seminar Hall with ICT facilities.

| | |
|---------------------------------------|---|
| File Description | Documents |
| Upload any additional information | View File |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/4.1.1.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute integrates sports and extra-curricular activities as essential components. It motivate students proactive participation. The institute possesses adequate facilities for sports, games and cultural activities. Since from the inception of college, sports and cultural activities are carried out.

Facilities for outdoor games that include Volleyball, Net Cricket, Kabaddi, Kho-Kho is made available. Facilities for indoor games such as Carrom, Table Tennis and Chess are made available. Gymnasium facility is made available from the year 2007-2008 to students.

Annual sports competitions are organized regularly for the students. In collaboration with Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and College organized various tournaments like Athletics (for girls and boys-2015), Athletics (for girls and boys-2017), Athletics (for girls and boys-2019) and Volleyball (for girls). Students are specially trained for participation in zonal and inter zonal, inter-collegiate tournaments. Students are

excelled in these events by winning individual awards in individual and in group events.

The college organises various cultural activities like youth festival, Annual gathering other such activities to explore the talented creativity of the students. Major cultural events are organized in seminar hall. Necessary musical equipments and facilities are made available for cultural department.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/pdfrendition1.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.80626

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. For Library automation we use "Lib-Man Software". This software is developed by 'Masters Solutions Nagpur'.
2. For getting more facilities on 04/02/2021 we installed "E-Granthalaya 3.0" Library Software.
3. Migrated the data from "Lib-Man Software" to "E-Granthalaya 3.0" library Software on dated 04/02/2021.
4. We have made annual maintenance contract for five years with "Softech Solutions and Services, Pune"
5. All the book collection is updated in the library software.
6. The Online Public Access Catalogue (OPAC) is available for student and faculty members.
7. Status of Library Automation is partly.
8. Seven computers are available at E-library.
9. Lan facility is available in the library.
10. Two printers are available at library.
11. Scanning facility available at library.
12. Reprography facility available at library.
13. For internet Jio WiFi connection is available.
14. E-Resources are available through D-Space Software.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for Additional Information | http://vmclibrary:8080/jspui/ , https://vmcollege.org/wp-content/uploads/2022/03/4.2.1.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

| | |
|---|---------------------------|
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |
|---|---------------------------|

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.41418

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

91

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In today's scenario IT facilities have become an indispensable part of the teaching learning process and hence it requires continuous updation and monitoring. The college has been striving to equip all the class rooms with IT facilities to enhance its teaching-learning process so that the college may maintain the pace with the emerging methods of teaching-learning.

1.Installed system

The college has installed 65 computers at various departments of the college along with computer laboratory. At the same time, the college has installed two LCD Projectors. All these LCD Projectors are equipped with sound speakers. These LCDs have all the features which are needed to carry out teaching-learning process effectively. Apart from this all the computers are connected with high speed internet facility.

2. Speed of internet

The speed of internet services from BSNL and Jio with 100MBPS available in the campus.

3. Projectors

The college has installed two LCD Projectors, with one is fixed in a classroom (Room No.18) and another one is movable. LCD Projectors have all the features which are needed to carry out the teaching-learning process effectively.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/4.3.1.pdf |

4.3.2 - Number of Computers

65

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student - computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.77714

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To enhance the existing and new amenities to facilitate effective teaching and learning, the college takes necessary care and precautions towards the maintenance of its infrastructure facilities and equipments. The college has its own boarwell for continuous water supply. Students are made aware regarding cleanliness and motivated for energy conservation by careful use of electricity. College has an established system and procedure as follows:-

1. Laboratory maintenance: Laboratories are regularly maintained under the guidance of respective department head. He maintains the laboratory along with laboratory attendant. The repairing and maintenance of sophisticated lab equipments are done by the authorized technicians. The Stock entries are updated regularly.
2. Library: The Librarian and library attendants regularly takes care of library books, equipments and library premises. Six monthly fumigation is done. Teared books are binded regularly. Instructions are given to students for careful use of books.
3. Computers: The computer science subject is run by college affiliated to university. All departments in the college have having computer and essential software. Maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband are done by related expertises.
4. Class Rooms: The class rooms are cleaned regularly. The college principal, heads of the department and all teachers also monitor the cleanliness and ensure that the cleanliness is maintained.

| | |
|---------------------------------------|---|
| File Description | Documents |
| Upload any additional information | View File |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/4.4.2.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

424

| | |
|--|---------------------------|
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |

| | |
|---|---------------------------|
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |
|---|---------------------------|

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefitted by scholarships and free ships institution / non-government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://vmcollege.org/wp-content/uploads/2022/03/5.1.3.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

| | | |
|--|---------------------|---------------------------|
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | | View File |
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | A. All of the above | |
| File Description | | Documents |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | | View File |
| Upload any additional information | | View File |
| Details of student grievances including sexual harassment and ragging cases | | View File |
| 5.2 - Student Progression | | |
| 5.2.1 - Number of placement of outgoing students during the year | | |
| 5.2.1.1 - Number of outgoing students placed during the year | | |
| 03 | | |
| File Description | | Documents |
| Self-attested list of students placed | | View File |
| Upload any additional information | | View File |
| 5.2.2 - Number of students progressing to higher education during the year | | |
| 5.2.2.1 - Number of outgoing student progression to higher education | | |
| 40 | | |
| File Description | | Documents |
| Upload supporting data for student/alumni | | View File |
| Any additional information | | View File |

| | |
|--|---------------------------|
| Details of student progression to higher education | View File |
|--|---------------------------|

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Student representation is provided on various bodies like, Internal Committee for prevention and prohibition of Sexual Harassment, Internal Complaint Committee, IQAC, NSS and Anti Ragging Committee. The representatives participate in committee meetings, deliberations and decision-making process .They participate and arrange various co-curricular, extra-curricular and sports activities. Our students perform a proactive role during inter collegiate events and competitions. They contribute in the activities such as annual sports competitions, annual prize distribution program, cultural activities and, exhibitions organized in the college. Besides this, student representatives

take a lead, assist faculty members, and help in coordinating and volunteer in several college level as well as departmental activities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

66

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association registration process is in progress. Our alumni participate regularly in all types of college activities. But due to pandemic there were some restrictions to arrange offline activities. so alumni participation in the college activities was less. Our alumni Laxmikant Jahagirdar conducted online yoga session for International Yoga Day.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission statement defines the institution's distinctive characteristics. The college has excellent support from governing body. The institution provides affordable quality education. Students who come from the economically and socially weaker sections of the society get help and support in all respect.

The governing body consists of senior members, experts from academic field, nominated members, members from industrial sector and Principal as member secretary. The governing body is responsible for overseeing the institution's activities, determining its future direction and fostering an environment in which the institutional mission is achieved. Different committees are formed to take care of day to day proper functioning of the college. Numbers of academic and other programs are arranged to make students employable. Students are given industry exposure through industrial visits. The institution imparts quality education along with the sense of responsibility to nurture values.

Internal Quality Assurance Cell (IQAC) with Principal works together for quality education. IQAC take care of academic and administrative policies by preparing planning in consultation with CDC, Heads of the department and senior members of the college. Academic calendar is prepared for smooth functioning of the college.

The college has well equipped laboratories, experienced faculties, placement cell, hostel, competitive examinations guidance cell and NSS. An excellent support from the governing body helps in taking the institute towards its stated objectives and fulfillment of its mission and vision.

| | |
|---------------------------------------|---|
| File Description | Documents |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/6.1.1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Venkatesh Mahajan Sr. College, Osmanabad is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Auranagabad .The College follows all rules and regulations laid down by government and university. The administration process of the college is decentralized.

The Principal along with the support with CDC (College Development Committee) and IQAC plan for the smooth functioning of college. Principal along with the governing body discusses and approves important academic and other activities along with college budget,

admissions, results, infrastructural development and recruitment of faculties in different departments of college.

Admission committees are formed every year. Senior faculty members along with office administrative staff members are included in the committee. Committee members go through the rules of admissions and help students to select the proper subjects and course. The college has 29 other functional committees for academic year 2020-21. Principal holds general meeting of all the teachers and non teaching staff of college at the beginning of the academic year. In this meeting curricular and co-curricular activities are planned for the current academic year. The head of each committee and its members plan the working of the committee and the planned activities are implemented accordingly.

IQAC is functional and the members of the committee prepare the annual report and submit to the NAAC. IQAC prepares annual academic calendar which includes all activities of the departments and committees.

There are different committees in the college which has are representation of students. Member students of this committee actively participate in various activities like NSS, college magazine, wall papers along with annual gathering and youth festival.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/612.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan is principally designed to achieve the objectives set by the institute, keeping in view the vision, mission, core values and goals of the institution. Accordingly IQAC has designed a perspective plan after the second cycle of NAAC accreditation. The objectives stated in the perspective plan are planned to be achieved on year to year basis with a progression in it. This is achieved mainly through the planned activities of IQAC in its academic calendar that in itself incorporates all curricular, co-curricular, extra-curricular activities of the college. The college has many functional committees, associations and cells which work according to the broad objectives set in the perspective plan as well as the objectives set in the academic calendar. IQAC periodically reviews the activities conducted by these committees through its meetings and seeks reports of each committee at the end of the year. These reports are further analyzed with an intention to revise or incorporate any additional activities in the fourth coming academic year so that the principle objectives stated in the perspective plans are achieved.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/621.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Tapaswi Public Charitable Trust, Yeoti and is affiliated by Dr. B. A. M. University Aurangabad. The governing body is entrusted with the power of designing and taking decisions for smooth functioning of the college.

CDC (College Development Committee)

Constituted as per Maharashtra University Act, 2016, CDC is an apex body and acts as a link between the management and the college. It has nine members. It comprises of the members of the management, the Principal, teacher representative and non teaching staff representative. The CDC plays a significant role in budgetary matters of the college and is actively involved in policy making.

IQAC (Internal Quality Assurance Cell)

IQAC comprises of the Principal, Coordinator, teachers, members of the management, and other stakeholders like student representative, Alumni, and representatives from industry and education. All academic, curricular, extra-curricular extension and developmental activities come under the purview of the IQAC. IQAC plays vital role in signing MoU's with different colleges.

Administrative Set Up:-

The principal forms the nucleus of the administration, as the former being the final authority in all administrative and financial matters. The principal along with the office staff and IQAC coordinator looks after the day to day working of the college.

The Functions of Various Bodies:-

For overall functioning of the college is carried out smoothly and effectively with the help of different internal committees dedicated to student development through academic, research, curricular, extracurricular, cultural, extension and outreach programs and activities conducted throughout the academic year. The examination committee helps in smooth conduct of the examinations. The NSS organizes various programs as per the given schedule by the university.

Service Rules, Procedures:-

Service rules and procedures are guided by UGC, state government of Maharashtra and Dr. Babasaheb Ambedkar Marathwada University Aurangabad. The promotional policies for teachers are according to the government orders.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/622030.pdf |
| Link to Organogram of the Institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college undertakes following welfare activities for teaching and non-teaching staffs.

- College encourages and motivates teaching staff for Orientation/ Refresher/ Short Term courses. At the same time the college encourages teaching staff to pursue for their doctoral studies and non-teaching staff for pursuing higher studies.
- Facility of Accidental Insurance is provided to teaching and non-teaching staff with the help of Bank of Maharashtra.
- College has organized health check-up camps, HIV awareness, and COVID 19 awareness programs during pandemic.
- G.P.F. and D.C.P.S. account facility is provided to teaching and non-teaching staff. Staff has been provided with the

different types of leaves as per the rules and regulations of Government.

| | |
|---------------------------------------|---|
| File Description | Documents |
| Paste link for additional information | https://vmcollege.org/wp-content/uploads/2022/03/631029.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| | |
|---|---------------------------|
| File Description | Documents |
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

| | |
|--|---------------------------|
| File Description | Documents |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year Principal of the college prepares the confidential report of teaching and non teaching staff. The assessment and promotion of teaching staff of the college is based on Academic Performance Indicator (API) and Performance Based Appraisal System" (PBAS) as per the UGC, Dr. BAMU, Aurangabad and Government of Maharashtra norms.

A systematic and effective system is in place for teaching and non teaching staff. Through these appraisals the college encourages professional growth and development. Performance Appraisal System is implemented to teaching and non teaching staff. The Principal along with the IQAC coordinator reviews the appraisals and forwards his remarks to the Management. The Management adds their final remarks on the career development of the teaching or non teaching staff and recommends for career development. The subsequent promotion is through a procedure of verification of scores, recommendation by the Management and personal interview by a panel constituted as per Government and university norms.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audits are conducted regularly. All receipts and payment vouchers are keenly observed by the office staff and the Principal. Principal along with the office staff ensures financial discipline. In this internal audit Principal checks whether all the funds received from various funding agencies are utilized as per the guidelines. Every three months the report of internal audit is sent to the Management.

External audit is done annually at the end of every financial year. External auditor is appointed by the institution. External auditor keenly observes the purchase register, library records and accession register along with the receipts and payments.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of the funds are as follows:

- Fees obtained from student.
- Salary grant received from government for aided staff.
- Financial contribution given by trust of the institution.
- Funds from the University
- Apart from this college receives funds from UGC.

It is ensured that utilization of funds and resources is done optimally. Mobilization of funds obtained from government agencies is done according to rules and regulation of government. As per the requirements received from departments, office and various committees, budgetary allocation is done at the beginning of the academic year. Budget is presented to the management for its approval. Utilization of the budget amount is closely monitored.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To maintain and enhance the quality of the institution college has established Internal Quality Assurance Cell. Quality assurance strategies initiated by the IQAC are as follows:

- Keeping in view the perspective plan, IQAC prepares Academic Calendar and monitors the activities regularly. It ensures optimum utilization of the available infrastructure and human resources. Accordingly it has adopted quality improvement strategies in curriculum delivery, teaching-learning, examination, research and development.
- Due to COVID 19, when classroom teaching was hampered greatly, IQAC tried to build the competencies of teachers by organizing seven days Workshop on e-content Development.
- Teachers were encouraged to create Google classrooms for online teaching. They were encouraged to use audio visual aids for effective online teaching.
- Department of Physics and Microbiology conducted COVID 19 awareness quiz, prepared and Department of Chemistry distributed sanitizer among needy peoples of society and students of our college.
- During adverse times of COVID 19, many families have lost their job and having trouble to sustain. In this situation, our Management, Tapaswi Charitable Trust distributed foodstuff to the families of the students. In this humanitarian endeavor, IQAC strived to find out needy families through its Mentor Mentee Scheme. Through this scheme all the mentees are contacted to ascertain the suitable beneficiary for foodstuff.
- Through our strong mentor mentee contact chain, IQAC periodically contacted the students to enquire not only about their academic problems but also to provide them with moral and mental support in the time of pandemic.
- Teachers who have completed their PhD's are encouraged and motivated to apply for research guideship.
- Faculty members are encouraged to participate in Orientation/Refresher courses and other faculty development programs. They are motivated to participate in workshop, seminars and conferences to upgrade teaching learning process. They are encouraged to attend various webinars and in the current academic year many faculties have completed their FDP's in online mode.
- IQAC organized value added, skill based programs for students such as Shatavari (Asparagus) cultivation and Vermicomposting.

| | |
|---------------------------------------|---------------------------|
| File Description | Documents |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC set up as per the norms. At periodic intervals, the institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes through IQAC by the following ways.

- Student's feedback: Curriculum based online feedback is taken and analyzed and action taken report is prepared. Students' feedback significantly shows the quality of the process.
- Curriculum based teacher's feedback and employer's feedback is also taken.
- Parents meetings are conducted on regular basis.
- Due to the pandemic online teaching is introduced and teachers created the WhatsApp groups, Google Class Room through which they provided study material, various syllabus content related links, PPT and their own videos.

Academic monitoring: The institution has developed its own standard system to monitor its teaching learning process and academic activities. Academic audit is done through internal committee set up by Principal and external committee appointed by the University. Principal conducts the regular meeting and takes the follow up of activities. Teachers conduct remedial coaching, regular test, seminar and tutorials, assignments are given to the students regularly. Syllabus completion is strictly monitored by the Principal and the syllabus is completed within the stipulated time. Daily teaching diaries are maintained and monitored by the Principal.

Learning outcomes are assessed through the mechanism of internal evaluation as well as university evaluation.

Incremental improvements after the second cycle:

- Institution has prepared its perspective plan and the functioning is as per the plan.
- After the II Cycle of NAAC College has introduced Commerce faculty.
- There is an increase in research activities.
- Field projects like Shatavari (Asparagus) plantation and Vermicomposting are introduced and completed.
- Numbers of functional MOU and its activities have increased.
- College has established 'Farmer Counseling Centre'

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|--|------------------------------|
| <p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p> | <p>D. Any 1 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://vmcollege.org/aqars |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution promotes gender equality in the admission policy. It also ensures balanced gender quota while recruitment. It provides for the student's code of conduct to be followed by the students to promote gender parity. It ensured gender equity while conducting the activities like AIDS awareness programs, Health check-up camps, dealing with COVID-19 pandemic, etc. It also supports equal rights and participations in the cultural activities, the sports, NSS and the other celebrations. It provides for mentorship in the college where faculty and students can interact in the matter of gender-related issues.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://vmcollege.org/annual-report#1647324533651-5f12e2f4-2c4d |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://vmcollege.org/annual-report#1647327994719-a87ab993-753b |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a plastic free policy as per the green protocol and this ensures minimum plastic waste in the campus. All the departments use dustbins for collection of waste materials. Students are given proper instructions about waste management at the beginning of the academic year. Students and staff are allowed to carry their lunch in steel containers which reduce the amount of garbage and waste materials. The biodegradable wastes are converted to vermi compost by Botany Department. The college has a nature friendly programme initiated by the NSS. Through this programme, the waste generated from the classrooms and campus are segregated as Degradable and Non degradable waste. The Separate boxes are kept in every class room and premises for the purpose of segregation at the origin itself. Non degradable waste which includes broken glass, used bulbs, used pens etc are promptly collected and disposed. All sewage and liquid waste are used for botanical garden within the campus.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://vmcollege.org/annual-report#1647328786741-f6943708-8e4d |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open

B. Any 3 of the above

well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |

| | |
|--------------------------------------|---------------------------|
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution endeavours to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, and socio-economic and other diversities. The efforts are put to make the institute environment inclusive: Students are coming from different villages with different castes, creeds and social identities. The College Development Committee acts as a conduit to make the new incoming batch of students to understand and practice full participation of all students without the dominance of any particular group. The Institute considers that classroom homogeneity and participation of all students are extremely useful for effective learning of education. The Faculties take up special interactive sessions for the incoming students of every batch in their initial days of campus life about

the values of an inclusive environment, and the role of cross-cultural communications. College invites eminent personalities of our society to deliver lectures on the importance of tolerance and harmony to sensitise the students about the importance of maintaining the same through their life. The institute believes in promoting student diversity in all Degree. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government guidelines. The college promotes gender diversity in the admission policy.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution regularly conducts activities to generate awareness among students and employees to inculcate values for being responsible citizens. Some of the regularly committees are Anti Ragging Committee, Hostel Committee, Sports Committee etc. Contribution of "1day salary to CM Fund for Covid-19 Pandemic". Quiz on Indian Constitution, Swaccha Bharat Abhiyan, Fitness activities, Yoga and games compulsory exposure for students to work with NSS, tree plantation, blood donations drives etc. There is Internal Complaints Committee for looking into the issues of students promptly. Further, being an academic institute our main focus is on sensitizing our students to become mature and responsible citizens of India. They have to participate in various social awareness programmes.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

D. Any 1 of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution regularly celebrate national and international commemorative days, events, festivals like Republic Day, Independence Day, International Yoga Day, Swachh Bharat Abhiyan, Marathwada Mukti Sangram Day, Dr.Babasaheb Ambedkar Marathwada Vidyapith Namvistar Dinetc.

In addition, various other activities like Health Check-ups camp, Covid vaccination drives are conducted for the welfare of students, faculties and employees. A formal email and announcement is made before conducting these events for mass awareness. In few cases, small committees are formed in collaboration with faculties, employees and students who can form a team and manage the activities in a smooth way.

Students take an active part in organising the Independence Day and Republic Day celebrations. On both these days, our national flag is hoisted with full honour and the national anthem is sung by all the attendees.

Due to the covid pandemic, the institute is closed for students. However, still, efforts have been made to conduct various important events through online mode. College has takes pride in organising all the important national events irrespective of any bias towards caste, creed or religion.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices No 1

Title:

Preparation of Alcohol based Hand Sanitizer and distribution among the society.

Goal:

- 1) Hand sanitizers were developed for use after washing hands or for those times when soap and water are not available.
- 2) They are gels that contain alcohol in order to kill the germs present on the skin. The alcohol works immediately and effectively in order to kill bacteria and most viruses.
- 3) The economic and social disruption caused by the pandemic is devastating during this situation Hand Sanitizer was distributed to Society.

The Practice:

- 1) 1500 L of Alcohol based Hand Sanitizer prepared in lab with a batch capacity of 100 L per day.
- 2) The Hand Sanitizer, as per WHO guidelines, which is as follows: Alcohol 70%, Glycerol 1.45%, Hydrogen peroxide 3.00% (this assay is printed in the label also, along with the Directions for use tips.)
- 3) Sanitizer sprayer of 100 ml (container) was given to all staff and among the Society.

Context:

The world is facing a medical crisis amid the Covid -19 pandemic and the role of adequate hygiene and hand sanitizer's is inevitable in controlling the spread of infection in public places and healthcare institutions. There has been a great surge in demand for hand sanitation products leading to shortages in their supply. A consequent increase of standard products in the market has raised safety concerns.

Evidence of success:

- 1) The run on hand sanitizer also came as health officials across the country have remained adamant that the best way for people to combat the spread of potentially dangerous germs is simply through diligent hand washing with soap and water.

2) The Centers for Disease Control and Prevention do note that, when it comes to preventing the spread of corona virus, "if soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol."

3) With the announcement of the COVID-19 pandemic by the World Health Organization (WHO), experts around the world recommend frequent hand washing, social distancing and respiratory hygiene to reduce the virus' spread.

4) Hand washing is one of the most effective ways a person can protect themselves and their family from getting sick. However, if soap and water are not immediately available, people can also use hand sanitizers.

Problem encountered and Resources required:

1) The use of ingredients that have no effect on the pathogens that causes COVID-19

2) Using hand sanitizer is a useful alternative to soap and water, but it should not be a substitute for proper hand washing. According to the CDC proper hand washing techniques can reduce the number of all types of germs, pesticides, and metals on the hands. However, these approved hand sanitizers still do not kill all pathogens.

Best Practice No 2

Title:

Health Check up for all Students.

Goal:

- To create health awareness among the girl's students to increase the physical strength, make them more confident and help them to be regular in daily attendance.
- Most of the girls are from rural area. The family background of the students is economically and socially weak.
- There is tendency of ignorance about health issues in them and also in their parents which lead them towards bad impact on their health and ultimately to the health of society.
- The health of these girl students can be a major problem in their involvement of higher education

Context:

To create health awareness among girl students. The girls and their parents from our societies are not conscious about health of girl students and have wrong ideas about their diet. Wrong diet ultimately leads to low HB level in them.

The Practice:

Health Check up program organized by collaboration with Government Ayurvedic College. Check up of HB, weight, height etc. The problems were discussed by experts.

Evidence of success:

The success issue of this practice involves.

- Increase in health awareness among girls.
- Increase in physical strength of girl students.
- Increase in total attendance of girl students during college timing.
- Increase in confidence level of girl students.
- Healthy relation is established among girl student, their parent and women staff members.

Problems encountered and Resources required:

- Tendency of girls and their parents to ignore health problems. This may be due to lack of health awareness and their economical background.
- Availability of Doctors and Hospital facilities for application of the scheme.
- Low response by ladies in rural area about participation in survey
- Financial supports.

Best Practice No 3

Title :

Vermicomposting

Goals :

1. To produce good quality of vermicompost by utilizing biological waste of campus, using earthworm.
2. To aware the student and society to use chemical free vermicompost as organic fertilizer for agriculture.
3. To develop vermicomposting and organic farming workshop for farmer.
4. To develop skills about vermicomposting among the student

The context:

College Present in Osmanabad area in this area Irrigation, infertility and Soil erosion is the main problem.

The use of Vermicompost improves soil structure, texture, aeration, water holding capacity and prevent Soil erosion

It is very cheap price as compared to chemical fertilizer so it is easily affordable to poorer farmer.

Practice:

This practice is implemented from the year 2020-21.

College has established Vermicomposting unit in college campus with two vermicompost bed purchased from online Amazon.

Vermicompost bed is prepared by adding bio-waste material, soil, cow dung, and spraying the water periodically. After decomposition, earthworm released into the bed. after 3-month black coloured, good quality of vermicompost is ready. This project is carried out with the help of "Earn and Learn scheme" student. There are total 8 student enrolled in this scheme. Till it is continuing.

Problem encountered and Resources required:

Biodegradable organic waste is being thrown nearby areas creating disposable problem in college or nearby areas this bio-waste can be converted into valuable compost.

Biodegradable waste material, Earthworm, production of high micronutrient rich compost with the help of student.

Best Practice No 4

Title :

National Level Essay Writing Competition organized by Hindi Department on the occasion of Rastriya Hindi Divas (National Hindi Day) and Vishwa Hindi Divas (World Hindi Divas) 14 Sept. 2020 and 10 January 2021 respectively.

Goal :

To enhance student's writing skills and thinking abilities.

To make students aware about participating in National Level competition.

The Context :

This competition was organized to encourage students to express their ideas in our National Language i.e. Hindi and its importance in day to day life.

The Practice :

Contribution of Aakashvani in publicity and promotion of our National Language Hindi. (On 14 Sept. 2020)

Contribution of Doordarshan in publicity and promotion of our National Language Hindi. (On 10 January 2021)

Problem Encountered and Resources required:

Pandemic COVID-19 affected essay competition of academic year

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Every program begins with the worship of BHARATMATA idol and ends with the PASAYADAN (Pasayadan is a prayer for the welfare of the universe written by Saint Dnyaneshwar).
- Department of history has established a Archeological and Historical museum to cover the knowledge of history and its relevance to the present and future.
- The sports department has well equipped gymnasium.
- To provide holistic values-based education.
- Award winning active NSS wing.
- The institute takes conscious efforts to create awareness about environment.
- College is friendly for specially able students.
- Significant career guidance programs.
- Personality development program and health check-up camps.
- Safe, healthy atmosphere for girl students and lady staff. Not a single case of ragging is registered in all these years.
- Efforts are made to inculcate a strong sense of discipline in the functioning of college activities.
- Timely promotion of professional growth of the staff permission to participate in FDP and welfare activities.
- Effective online lectures and program in the pandemic.
- Department of Botany has started project on Shatavari (Asparagus racemosus, Medicinal Plant)cultivation this is an effort to give occasional skill to the students and make aware them about non-conventional farming.
- 281kilos of vermi compost is generated through Vermicomposting project and it is kept for selling.
- During pandemic Covid-19 ,College distributed food grains and 150 bottels of hand sanitizer prepared by Chemistry Department to needy people among the society.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. To submit proposals of Major and Minor Research Projects under UGC / any other schemes.
2. To conduct departmental Academic and Administrative Audit for every department.

3. Organize more programs for quality enhancement.
4. Register institutional Alumni Association and Student's welfare Cell as per NAAC guidelines.
5. To begin more Short-Term Courses and Value-added Courses.
6. To increase number of programs on gender Sensitization.
7. To plan for training/ awareness programs for teaching as well as non-teaching staff Members.
8. To increase the number of ICT enabled classrooms.
9. To promote eco-friendly activities in the institution.
10. To promote and implement plastic free Campus, zero garbage campus.
11. Green Campus initiative.
12. To Strengthen Management Information System. (MIS)
13. To introduce state and central program for students.
14. Vermicomposting and Shatavari cultivation.
15. Increase in functional MOU's
16. Strengthen research activities.
17. Strengthen activities of the cell "Shetkari Mitra Kendra" for farmers.