



Venkatesh Mahajan Senior College,

(Arts, Science, B.Com. & B.C.A.)

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Govt. Sanction No. NGC 3599 / NMV / (1/99) M.S.3, Dt.9-7-1999

Email - osdvmcollege@gmail.com, Website : www.vmcollege.org

Principal : Dr.Prashant Chaudhari

Ref.No. :

Date :

1.1.1: The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Key Elements of Effective Curriculum Planning and Delivery:

- 1. Academic Calendar:** The heart of our curriculum planning lies in the Academic Calendar, meticulously prepared by the IOAC. This calendar serves as a guiding framework, outlining suitable dates for various academic, co-curricular, and extra-curricular activities.
- 2. Faculty Engagement:** At the onset of each academic year, faculty members convene for a comprehensive briefing on the college's academic activities. This initial meeting sets the tone for the upcoming year, providing a clear understanding of the expectations and goals.
- 3. Departmental Meetings:** Departmental meetings are convened to allocate responsibilities, ensuring that every faculty member's strengths and expertise are utilized optimally.
- 4. Syllabus Distribution:** Building upon the outcomes of departmental meetings and considering the individual department's workload and strengths, the syllabus is distributed accordingly. This process is designed to promote a balanced and effective curriculum that caters to the diverse needs of our students.

Implementation: -

1. Semester-by-Semester Teaching Plans: Semester plans encompass both theoretical and practical aspects of the curriculum, guaranteeing a balanced and comprehensive learning journey.

2. Academic Diaries: Each faculty member receives an academic diary. This diary contains vital components, including timetables, workload distribution, teaching plans, actual teaching units, daily teaching schedules, and details of academic and administrative committee responsibilities.

3. Academic Calendar: The Principal of the college and Heads of Departments closely monitor the academic calendar. This vigilance ensures that the planned activities align with the college's academic goals and objectives.

4. Timetabling Expertise: The college employs a dedicated timetable committee responsible for creating a master timetable, while department heads craft department-specific schedules.

5. Diverse Teaching Methods: These include traditional classroom instruction, innovative use of ICT tools, laboratory work, fieldwork, student seminars, tutorials, question paper-solving sessions, research projects, and field surveys

6. Continuous Assessment: Our commitment to student development is evident through our continuous assessment practices. Faculty members administer unit tests, facilitate group discussions, and encourage seminar presentations, all of which contribute to a holistic understanding of the curriculum.

Academic Calendar and Continuous Internal Evaluation: -

- The college strictly adheres to the academic calendar provided by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad, in line with our ongoing affiliation with the university.
- At the start of each academic year, the Internal Quality Assurance Cell (IQAC) prepares an academic calendar that mirrors the schedule of the affiliated university. Within the

academic calendar, the teaching-learning timetables for each academic year, along with details of Continuous Internal Assessment (CIE), are clearly outlined.

- To ensure thorough preparation for university examinations, the college conducts Preliminary Examinations based on university question papers. These exams are closely supervised by our regular faculty members.

Continuous Internal Evaluation

- Continuous Internal Evaluation (CIE) stands as a cornerstone of our educational framework, dedicated to students' growth in academic journey
- The Examination Committee is an integral part of our institution, diligently crafts a preliminary schedule for Continuous Internal Evaluation (CIE).
- Preliminary Examinations: One month before the university examinations, our college administers Preliminary Examinations.


Coordinator
Internal Quality Assurance Cell
Venkatesh Mahajan Senior College
Osmanabad




PRINCIPAL
Venkatesh Mahajan Senior College,
Osmanabad 413501